

AVANTI APARTMENTS

90 George St | 1C Burdett St
Hornsby NSW 2077

P 02 9476 5016

F 02 9476 2908

avanti@transparentfm.com

AVANTI APARTMENTS INSTALLATION OF TIMBER FLOORING

GENERAL INFORMATION ON CHANGES TO FLOORING

1. Only lot owners can apply for flooring changes.
2. Changes to flooring are permitted to areas that are currently carpeted provided permission is received from the Owners Corporation prior to installation.
3. Areas that are tiled must not be replaced using this procedure.
4. All floor space in the lot must be covered or treated to prevent transmission of noise that is likely to disturb others. Therefore an acoustic certificate is required from the installer of the flooring to ensure compliance with Australian Standards. (Problems with noise after the installation of the timber flooring may result in the flooring having to be removed and replaced by carpet.)
5. Under Work Health and Safety requirements all tradespeople must sign in with the Building Manger prior to commencing and at the completion of the work. Times for installation should be arranged with the Building Manager at least four days prior to the work commencing.
6. Tradespeople are to be advised that the car parks are for owners and occupiers not the parking of trade vehicles and they should arrange with the building manager where to park their motor vehicles.
7. Lift must be booked a minimum of four days prior to the installation.

Provide all the required documentation to the Avanti Building Manager by email, fax or in person.

AVANTI APARTMENTS
INSTALLATION OF TIMBER FLOORING
TERMS AND CONDITIONS

Lot Number:

Apartment Number:

1. The flooring material to be replaced is carpet. No tiled areas are affected by the application.
2. Work will not commence until the application has been approved by the Owners Corporation.
3. The lot owner indemnifies the Owners Corporation from any liability being structural or personal injury.
4. I/we will advise contractors that they must comply with Avanti WHS requirements including insurance, licences, WHS induction and sign- in sign-out procedures.
5. That there are minimal disturbances to other occupiers with no works outside regular office hours.
6. That rubbish and other material (including removed flooring) are not to be left in the common areas at any time and that rubbish must be taken from the property by the tradespeople not disposed of through the owner's corporation recycle and household waste bins.
7. Any damage to common areas being floors, walls, ceilings, carpets and painting has to be made good by the Lot owner undertaking the works.
8. An acoustic certificate is attached to the application.
9. The Building Manager will be advised at least four days prior to the installation.

I/we understand that violation of any of these terms and conditions or failing to obtain permission from the Owners Corporation prior to installation will result in an order to remove the flooring and return the common property to its original condition.

Name(s) of owner(s):

Signature(s)

Date:

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AVANTI APARTMENTS INSTALLATION OF TIMBER FLOORING APPLICATION

I/we hereby apply for permission from the Owners Corporation to replace existing carpet with timber flooring.

We have attached the following:

- Signed Terms and Conditions for the Installation of Timber Flooring
- Acoustic Certificate
- Trading Name and contact details for the installer

Lot Number:

Apartment No:

Contact phone number:

Name(s) of owner(s):

Signature(s):

Date:

Office Use Only

Date received:			
T&C signed			
Acoustic Certificate:			
Installation Date:			
Approved Date:			